# MARCUM-ILLINOIS UNION SCHOOL DISTRICT <br> REGULAR BOARD MEETING 

AGENDA
Wednesday, May 8, 2024

## 2452 El Centro Blvd. <br> East Nicolaus, CA 95659

6:00 pm Open Session
Library

Meeting facilities are accessible to persons with disabilities. Anyone who is planning to attend the board meeting and is visually or hearing impaired or has any disability that needs special assistance should call the Superintendent/Principal at the District Office at least 48 hours in advance of the meeting to make arrangements.

## 1. CALL TO ORDER, PLEDGE OF ALLEGIANCE

2. ROLL CALL

Jeff Moore, President
Jill Bramhill, Clerk
Emily Daddow
Keith Turner
Josh Wanner

| Present | Absent |
| :--- | :--- |
| $\square$ | - |
| $\square$ | $\square$ |
| $\square$ | $\square$ |

## 3. APPROVAL OF THE AGENDA

Occasionally an item requiring attention will arrive in the office after the agenda is posted. Items may be added to the agenda with 2/3-majority approval of the board. Items to be added will be made available to the public at the meeting.
$\qquad$
Motion $\qquad$ Second $\qquad$ Vote $\qquad$
4. SOUTH SUTTER CHARTER SCHOOL

Presentation from Jodi Jones, Melissa Gonzalez, Cynthia Rachel

## 5. SUPERINTENDENT'S REPORT

6. CONSENT AGENDA

Any item on the Consent Agenda may be considered separately at the request of a board member.
6.1 Approval of Minutes: April 10, 2024
6.2 Approval of Monthly Warrants: 11403, 11457, 11513
6.3 Quarterly Williams Act: 0 Complaints
6.4 Enrollment Report:

Current Marcum-Illinois Elementary School Enrollment

| TK | K | First | Second | Third | Fourth | Fifth | Sixth | Seventh | Eighth | Total |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 8 | 18 | 19 | 15 | 21 | 18 | 17 | 20 | 22 | 17 | 175 |

Current Marcum-Illinois Preschool Enrollment
Full Time 17
Part Time 1

Prospective Marcum-Illinois Elementary School Enrollment 2024-2025 (confirmed from current students, siblings, and district families that have contacted us)

| TK | K | First | Second | Third | Fourth | Fifth | Sixth | Seventh | Eighth | Total |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 12 | 13 | 18 | 20 | 15 | 20 | 18 | 17 | 20 | 21 | 176 |

Prospective Marcum-Illinois Preschool Enrollment 2024-2025
Enrollment 18
$\qquad$
Motion $\qquad$ Second $\qquad$ Vote $\qquad$
7. ITEMS PULLED FROM THE CONSENT AGENDA FOR DISCUSSION
$\qquad$
Motion $\qquad$ Second $\qquad$ Vote $\qquad$

## 8. INFORMATION ITEMS

### 8.1 Notice of Consolidated Election 2024

## 9. ACTION ITEMS

### 9.1 Resolution Confirming Election of Three Member to MIUESD Board in November

 2024 BR 2023-2024 10Resolution regarding the need to elect three members to the Board of Trustees in the November 2024 election.
$\qquad$
Motion $\qquad$ Second $\qquad$ Vote $\qquad$
9.2 Resolution for Board Member Election Ties BR 2023-2024 11

Resolution stating that in the event of a tie in an election for a Governing Board member, the governing board may determine the winner by lot.

Motion $\qquad$ Second $\qquad$ Vote $\qquad$
9.3 Resolution for Election Candidates' Statements BR 2023-2024 12

Resolution regarding Board Member Candidate's sample ballot statement and printed/distributed materials for candidates.
$\qquad$
Motion $\qquad$ Second $\qquad$ Vote $\qquad$

### 9.4. Intra-Budget Transfer Resolution 2023-2024-13

Resolution allowing the SCSOS to make budget transfers at the close of the year as are necessary to permit the payment obligations for the district for the 23/24 school year.

Motion $\qquad$ Second $\qquad$ Vote $\qquad$
9.5 Declaration of Need for Fully Qualified Educators

The District is required to annually update the California Commission on Teacher Credentialing (CTC) on the possibility of the need of General Education Limited Assignment Permits.

Motion $\qquad$ Second $\qquad$ Vote $\qquad$
9.6 J-13 Material Decrease for Attendance on February 9, 12, 13, and 15, 2024

Due to a material decrease in attendance on February 9, 12, 13, and 15, 2024, caused by an abnormal increase of student illness, the district is submitting a J-13 Request for Allowance of Attendance Due to Emergency Conditions. Education Code Section 46392 provides for crediting ADA when the ADA has been materially decreased in emergency conditions. Form J-13A requires each board member to swear (or affirm) to the statements in Form J-13A and sign the affidavit. The form and affidavit will then be filed with the county superintendent of schools. If the county superintendent of schools approves the request, the form and affidavit will be forwarded to CDE requesting approval. The Board is asked to review the J-13 and approve it.
$\qquad$

### 9.7 Resolution Declaring Property Surplus and Intent to Donate to Marcum Parents' Club BR 2023-2024-14

Resolution to surplus Chromebooks that can no longer support the Districts' needs and approve the donation of said Chromebooks to Marcum Parents' Club to provide to Marcum-Illinois students who may need a Chromebook at home.
Motion___ Second ___ Vote ___
10. COMMENTS FROM THE PUBLIC
"No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Marcum-Illinois Union Elementary School District Staff may briefly respond to statements made or questions posed. As the Board discusses agenda items, audience participation is permitted. The president will recognize those members of the audience who wish to speak. If necessary, each person wishing to speak will be asked to identify himself prior to speaking. Individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item. The president shall limit the total time for public input on each item to 20 minutes. With Board consent, the president may increase or decrease the time allowed
for public presentation, depending on the topic and the number of persons wishing to be heard. Generally, the president will ask board members for their remarks prior to recognizing requests to speak from the audience. At the president's discretion, agenda items may be considered in other than numerical order." Board Policy (Bylaws) 9323

## 11. NEXT BOARD MEETINGS

- Wednesday, June 12, 2024 6:00pm
- Monday, June 17, 2024 6:00pm

12. CLOSED SESSION

- Government Code Section 54957
- Superintendent's Evaluation-Conference with Labor Negotiators Agency Designated Representative - Board President Unrepresented Employee - Superintendent
- Conference with labor negotiator

Agency Designated Representative: Superintendent, Maggie Irby Unrepresented employees: Certificated Employees/Classified Employees

- Public Employee Discipline/Dismissal/Release/Complaint

13. REPORT OUT FROM CLOSED SESSION

Motion $\qquad$ Second $\qquad$ Vote $\qquad$

## 14. ADJOURNMENT

# MARCUM-ILLINOIS UNION SCHOOL DISTRICT <br> REGULAR BOARD MEETING 

MINUTES
Wednesday, April 10, 2024

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Called to order at 6:05pm.

## 2. ROLL CALL

Present: Jeff Moore, Jill Bramhill, Emily Daddow, Keith Turner
Absent: Josh Wanner

## 3. APPROVAL OF THE AGENDA

Occasionally an item requiring attention will arrive in the office after the agenda is posted. Items may be added to the agenda with 2/3-majority approval of the board. Items to be added will be made available to the public at the meeting.

Jeff Moore moved to edit item 4, postponing the presentation from Jodi Jones and Melissia Gonzalez to next month. Keith Turner seconded. Roll call vote 4-0.

Jill Bramhill moved to approve the amended agenda. Emily Daddow seconded. Roll call vote 4-0.

## 4. SOUTH SUTTER CHARTER SCHOOL <br> Presentation from Jodi Jones, Melissa-Gonzalez, Cynthia Rachel

Cynthia Rachel shared that Jodi Jones and Melissa Gonzalez will attend next month to provide some annual updates.

2024-2025 enrollment has opened. South Sutter Charter is planning to increase enrollment by about 120 students. Once all primary enrollments have been processed, the waitlist will open.

Graduation ceremonies will be held on May $21^{\text {st }}$ at The Grounds in Roseville, celebrating both $8^{\text {th }}$ grade and high school students graduating.

South Sutter Charter is in the starting phase of planning family days at the Learning Center over the summer. These days would include presentations, trainings, and curriculum check out. They are hoping to accompany the events with a food truck and opening up the stream table.

South Sutter Charter's Board meeting is this Friday at noon. It will take place in-person at the Learning Center, and also offer attendance access online.

A salary study was recently conducted. It was found that South Sutter Charter's teaching staff salaries are at or above the median for similar school size. The study did find four
staffing areas that were significantly below their comparison median salaries, and thus an updated salary schedule for those staffing areas will be presented at their upcoming Board meeting. They are also looking at adjusting the step and column for all-staff salary increases.

Cynthia shared that she will be an upcoming guest on a local podcast to talk about South Sutter Charter School.

## 5. SUPERINTENDENT'S REPORT

Maggie Irby shared what an exciting week we had before Spring Break. There was sliming of Mrs. Irby and Brazil as a fundraising reward for the Wildcat Run, with a pajama day and popsicles too. At the monthly ROAR Assembly students with the most laps were awarded medals and the top fundraising students in each class were awarded a gift card to In-N-Out. The assembly also honored students who achieved Trimester 2 Honor Roll and those who were nominated to receive a quarterly Choose Love award for Forgiveness.

Over Spring Break, around 20 students and 3 staff members were a part of Camp Marcum. They took 2 field trips (Collins Lake and New Earth grocery store tour) and participated in many fun activities over the week.

Marcum has had two AC units go out within the last few weeks. Maggie shared plans to move forward with replacing both units.

Another large expense that has arisen is the need to replace the 75 Chromebooks used in $3^{\text {rd }}-5^{\text {th }}$ grade. California state testing requires an annual browser update to access the assessments, and the Chromebooks have reached their update capacities making them unable to update this year. This replacement was already planned for next year, but we will move forward with the purchase now. Maggie will bring a plan to the Board next month regarding options for what to do with the outdated devices.

County Superintendent Reusser asked Mrs. Irby to lead interviews that took place today for the hiring of a new Assistant Superintendent of Special Education, as the current person is retiring.

## 6. CONSENT AGENDA

Any item on the Consent Agenda may be considered separately at the request of a board member.
6.1 Approval of Minutes: March 13, 2024
6.2 Approval of Monthly Warrants
6.3 Quarterly Williams Act Report (January-March): 0 Complaints
6.4 Enrollment Report:

Current Marcum-Illinois Elementary School Enrollment

| TK | K | First | Second | Third | Fourth | Fifth | Sixth | Seventh | Eighth | Total |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 8 | 19 | 19 | 16 | 21 | 18 | 17 | 20 | 23 | 18 | 179 |

Current Marcum-Illinois Preschool Enrollment

## Full Time 17

Part Time 1

Prospective Marcum-Illinois Elementary School Enrollment 2024-2025 (confirmed from current students, siblings, and district families that have contacted us)

| TK | K | First | Second | Third | Fourth | Fifth | Sixth | Seventh | Eighth | Total |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 12 | 13 | 19 | 20 | 15 | 20 | 18 | 17 | 20 | 22 | 176 |

Prospective Marcum-Illinois Preschool Enrollment 2025-2025
Enrollment 18

Emily Daddow moved to approve the consent agenda. Jeff Moore seconded. Roll call vote 4-0.
7. ITEMS PULLED FROM THE CONSENT AGENDA FOR DISCUSSION

None.

## 8. INFORMATION ITEMS

### 8.1 LCAP Input Data

Maggie Irby displayed results from the recent survey that was provided for family input on various aspects of the school that informs the LCAP.

## 9. ACTION ITEMS

10. COMMENTS FROM THE PUBLIC
"No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Marcum-Illinois Union Elementary School District Staff may briefly respond to statements made or questions posed. As the Board discusses agenda items, audience participation is permitted. The president will recognize those members of the audience who wish to speak. If necessary, each person wishing to speak will be asked to identify himself prior to speaking. Individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item. The president shall limit the total time for public input on each item to 20 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. Generally, the president will ask board members for their remarks prior to recognizing requests to speak from the audience. At the president's discretion, agenda items may be considered in other than numerical order." Board Policy (Bylaws) 9323

Jill Bramhill expressed her excitement for the upcoming $5^{\text {th }}-8^{\text {th }}$ grade canoe field-trip next week.
11. NEXT BOARD MEETING

- May 8, 2024 Library, 6:00pm

12. CLOSED SESSION

- Public Employee Discipline/Dismissal/Release/Complaint
- Student Discipline
- Interdistrict Students

13. REPORT OUT FROM CLOSED SESSION No report.
14. ADJOURNMENT

Meeting adjourned at 7:34pm.



[^0]
## ReqPay05g

Payment Register by Approval Batchld


[^1]5 ERP for California $011403,011457,011513$, Page Break by Check/Advice? = N, Zero? = Y




[^2]
## ReqPay05g

Payment Register by Approval Batchld





## ReqPay05g

Payment Register by Approval Batchld


## ReqPay05g

Payment Register by Approval Batchld




## ReqPay05g

Payment Register by Approval Batchld


ReqPay05g
Payment Register by Approval Batchld


[^3] $011403,011457,011513$, Page Break by Check/Advice? = N, Zero? = Y

Page 16 of 28

## 017 - MARCUM-ILLINOIS UNION ELEMENTARY SCHOOL

 DISTRICT

[^4]


[^5]$\sigma$ ERP for California 011403,011457,011513, Page Break by Check/Advice? = N, Zero? = Y)



[^6]$F$ ERP for California 011403,011457,011513, Page Break by Check/Advice? = N, Zero? = Y)

Page 21 of 28

## 017 - MARCUM-ILLINOIS UNION ELEMENTARY SCHOOL



# Approval Batch 011513 (continued) 

Bank Account COUNTY - COUNTY

| Fiscal Year | Invoice Date | Req \# | Comment | Paym <br> (Tran | t Id <br> Batch Id) | Sched | Paymt Status | Check Status | Invoice Amount | Unpaid Sales Tax | Expense Amount |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Direct Vendor | US BANK CORP. PAYMENT SYSTEM (004687/1) |  |  |  | (continu |  |  |  |  | (continued) |  |
| 2023/24 | 03/21/24 |  | YELLOW JACKET TRAPS | 4649 <br> (cont | (12 | 04/23/24 | Paid | Printed | (continued) |  |  |

2024 01-0000-0-4300-00-0000-8100-000-000-0000-00

| Check \# 00611391 |  |  |  |  | Check D | 25/24 | PO\# |  | Register \# 000298 |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 2023/24 03/21/24 | GR 5/ SUPPLY | 69610 | (1221792) | 04/23/24 | Paid | Printed |  | 51.84 |  | 51.84 |

2024 01-0000-0-4300-00-1110-1000-000-000-0000-00

| Check \# 00611391 |  |  |  | Check D | 25/24 | PO\# |  | Register \# 000298 |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 2023/24 03/21/24 | GR 5/SUPPLY ROOM 70281 | (1221792) | 04/23/24 | Paid | Printed |  | 15.00 |  | 15.00 |

2024 01-0000-0-4300-00-1110-1000-000-000-0000-00
Check \# 00611391

| SPRINKLER | 72293 | $(1221792)$ | $04 / 23 / 24$ |
| :--- | :--- | :--- | :--- |
| SOLENOID |  |  |  |

Check Date 04/25/24 PO\#
\# Register \# 000298 Register 00029

SOLENOID

| Check Date $04 / 25 / 24$ | PO |
| :---: | :---: |
| Paid | Printed |

O\#
Register \# 000298
Check \# 00611391

| STAR TO STAR | 85969 | (1221792) | $04 / 23 / 24$ | Paid | Printed | 673.87 |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- |

2024 01-0000-0-5900-00-0000-2700-000-000-0000-00
Check \# 00611391
Check Date 04/25/24 PO\#

Register \# 000298


2024 01-0000-0-4300-00-1110-1000-000-000-0000-00
Check \# 0061139 2023/24 03/22/24
CAASPP AWARD
LABELS
$0-00-11668$

Check \# 00611391
Check Date 04/25/24 PO\#


Register \# 000298 2023/24 03/22/24


Check \# 00611391
TRAP ATTRACTANT
Check Date 04/25/24 PO\#
O\#
36.79

024 01-0000-0-4300-00-1110-1000-000-000-0000-00

2024 01-0000-0-4300-00-0000-8100-000-000-0000-00
Check \# 00611391





[^7]


Checks Dated 04/11/2024 through 04/25/2024

| Check Number | Check Date | Pay to the Order of | Fund-Object | Expensed Amount | Check Amount |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 00610444 | 04/11/2024 | ADT COMMERCIAL | 01-5800 | 411.21 |  |
|  |  |  | 01-6400 | 3,439.82 | 3,851.03 |
| 00610445 | 04/11/2024 | AT\&T | 01-5900 |  | 46.73 |
| 00610446 | 04/11/2024 | CLARK PEST CONTROL OF STOCKTON | 01-5507 |  | 207.00 |
| 00610447 | 04/11/2024 | GOLDEN BEAR ALARM SERVICE INC | 01-5800 |  | 180.00 |
| 00610448 | 04/11/2024 | IRBY, MARGARET K | 01-4300 | 182.07 |  |
|  |  |  | 01-5200 | 7.00 |  |
|  |  |  | 01-5220 | 489.10 |  |
|  |  |  | 01-5800 | 125.00 | 803.17 |
| 00610449 | 04/11/2024 | NORTH VALLEY SIG C/O KEENAN-SETECH | 01-9516 |  | 3,822.00 |
| 00610450 | 04/11/2024 | OFFICE EQUIPMENT FINANCE SVCS. | 01-5600 | 981.78 |  |
|  |  |  | 01-5800 | 91.04 | 1,072.82 |
| 00610451 | 04/11/2024 | PROPACIFIC FRESH | 13-4700 | 996.45 |  |
|  |  |  | 13-4712 | 337.60 | 1,334.05 |
| 00610452 | 04/11/2024 | SAM'S CLUB | 01-4300 |  | 335.16 |
| 00610453 | 04/11/2024 | SIERRA WATER UTILITY | 01-5800 |  | 365.75 |
| 00610454 | 04/11/2024 | STAPLES | 01-4300 |  | 43.47 |
| 00610455 | 04/11/2024 | SUTTER COUNTY SUPERINTENDENT OF SCHOOLS OFFICE | 01-5800 | 110.00 |  |
|  |  |  | 01-7142 | 26,015.00 | 26,125.00 |
| 00610456 | 04/11/2024 | TCSIG | 01-9514 |  | 19,191.00 |
| 00610457 | 04/11/2024 | WAXIE'S ENTERPRISES INC | 01-4300 |  | 204.10 |
| 00610956 | 04/18/2024 | ADMIT ONE PRODUCTS | 01-4300 |  | 447.01 |
| 00610957 | 04/18/2024 | ALHAMBRA \& SIERRA SPRINGS | 01-5800 | 144.92 |  |
|  |  |  | 12-5800 | 12.99 |  |
|  |  |  | 13-5800 | 51.96 | 209.87 |
| 00610958 | 04/18/2024 | AT\&T | 01-5900 |  | 204.00 |
| 00610959 | 04/18/2024 | AT\&T CALNET | 01-5900 |  | 87.02 |
| 00610960 | 04/18/2024 | CENIOM | 01-5800 |  | 1,311.00 |
| 00610961 | 04/18/2024 | DOMINO'S | 13-5800 |  | 1,338.00 |
| 00610962 | 04/18/2024 | EAST NICOLAUS JOINT UHSD | 01-4300 | 40.30 |  |
|  |  |  | 25-8681 | 690.48 | 730.78 |
| 00610963 | 04/18/2024 | ENVOY PLAN SERVICES INC CO TSA CONSULTING GROUP INC | 01-5800 |  | 15.00 |
| 00610964 | 04/18/2024 | FORD, SHASTA L | 01-4300 |  | 17.74 |
| 00610965 | 04/18/2024 | GOLD STAR FOODS | 13-4700 |  | 4,194.18 |
| 00610966 | 04/18/2024 | HARRINGTON DESIGN ASSOC INC | 01-5800 |  | 4,290.00 |
| 00610967 | 04/18/2024 | HOME DEPOT CREDIT SERVICES DEPT. 322001278484 | 01-4300 |  | 96.43 |
| 00610968 | 04/18/2024 | IRBY, MARGARET K | 01-4300 |  | 227.32 |
| 00610969 | 04/18/2024 | IVS COMPUTER TECHNOLOGY | 01-5800 |  | 250.00 |
| 00610970 | 04/18/2024 | J\&J HEATING \& AIR | 01-5800 | 1,685.00 |  |
|  |  |  | 01-6400 | 14,785.00 | 16,470.00 |

Checks Dated 04/11/2024 through 04/25/2024

| Check <br> Number | Check <br> Date | Pay to the Order of | Fund-Object | Expensed Amount | Check Amount |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 00610971 | 04/18/2024 | KAREN L. BOWEN | 01-5800 |  | 550.00 |
| 00610972 | 04/18/2024 | LISA PHENIX | 01-5800 |  | 843.75 |
| 00610973 | 04/18/2024 | LOZANO SMITH LLP | 01-5805 |  | 77.00 |
| 00610974 | 04/18/2024 | MCCLELLAN AG REPAIR | 01-5600 |  | 375.00 |
| 00610975 | 04/18/2024 | PACE ANALYTICAL SERVICES LLC | 01-5800 |  | 207.16 |
| 00610976 | 04/18/2024 | PACIFIC GAS \& ELECTRIC | 01-5502 |  | 1,068.40 |
| 00610977 | 04/18/2024 | PROPACIFIC FRESH | 13-4700 | 1,690.49 |  |
|  |  |  | 13-4712 | 496.03 | 2,186.52 |
| 00610978 | 04/18/2024 | RECOLOGY YUBA-SUTTER | 01-5506 |  | 535.60 |
| 00610979 | 04/18/2024 | RIDEOUT MEDICAL EMPLOY SVCS DRUG TESTING | 01-5800 |  | 225.00 |
| 00610980 | 04/18/2024 | SOUTH SUTTER CHARTER SCHOOL | 01-8096 |  | 36,228.00 |
| 00610981 | 04/18/2024 | STAPLES | 01-4300 |  | 168.54 |
| 00610982 | 04/18/2024 | SUTTER COUNTY SUPERINTENDENT OF SCHOOLS OFFICE | 01-5800 |  | 12,095.76 |
| 00610983 | 04/18/2024 | THORNTON'S GAS | 01-4300 |  | 754.71 |
| 00610984 | 04/18/2024 | TREERING CORPORATION | 01-5800 |  | 6.48 |
| 00610985 | 04/18/2024 | VERIZON WIRELESS | 01-5900 |  | 315.27 |
| 00610986 | 04/18/2024 | WAXIE'S ENTERPRISES INC | 01-4300 |  | 675.86 |
| 00611382 | 04/25/2024 | CALIFORNIA'S VALUED TRUST | 01-9514 |  | 3,519.58 |
| 00611383 | 04/25/2024 | CENIOM | 01-4400 | 21,463.15 |  |
|  |  |  | 01-5800 | 55.50 | 21,518.65 |
| 00611384 | 04/25/2024 | ENVOY PLAN SERVICES INC CO TSA CONSULTING GROUP INC | 01-5800 |  | 15.00 |
| 00611385 | 04/25/2024 | IRBY, MARGARET K | 01-5800 |  | 90.00 |
| 00611386 | 04/25/2024 | PACE ANALYTICAL SERVICES LLC | 01-5800 |  | 207.16 |
| 00611387 | 04/25/2024 | PROPACIFIC FRESH | 13-4700 | 1,035.40 |  |
|  |  |  | 13-4712 | 366.02 | 1,401.42 |
| 00611388 | 04/25/2024 | SUTTER COUNTY SUPERINTENDENT OF SCHOOLS OFFICE | 01-5800 |  | 1,500.00 |
| 00611389 | 04/25/2024 | SYSCO FOOD SVCS OF SACRAMENTO | 13-4300 | 685.28 |  |
|  |  |  | 13-4700 | 167.24 | 852.52 |
| 00611390 | 04/25/2024 | TCSIG | 01-9514 |  | 19,191.00 |
| 00611391 | 04/25/2024 | US BANK CORP. PAYMENT SYSTEM | 01-4300 | 7,174.40 |  |
|  |  |  | 01-4400 | 563.06 |  |
|  |  |  | 01-5200 | 371.16 |  |
|  |  |  | 01-5300 | 219.45 |  |
|  |  |  | 01-5800 | 1,010.00 |  |
|  |  |  | 01-5900 | 673.87 |  |
|  |  |  | 01-5902 | 171.85 |  |
|  |  |  | 12-4300 | 272.06 |  |
|  |  |  | 13-4700 | 96.42 |  |
|  |  |  | Unpaid Tax | 1.92- | 10,550.35 |



## Fund Recap

| Fund | Description | Check Count | Expensed Amount |
| :---: | :---: | :---: | :---: |
| 01 | GENERAL FUND | 49 | 190,199.68 |
| 12 | CHILD DEVELOPMENT | 2 | 285.05 |
| 13 | CAFETERIA | 8 | 11,455.07 |
| 25 | CAPITAL FACILITIES FUND | 1 | 690.48 |
|  | Total Number of Checks | 55 | 202,630.28 |
|  | Less Unpaid Tax Liability |  | 1.92- |
|  | Net (Check Amount) |  | 202,628.36 |

## NOTICE OF CONSOLIDATED ELECTION

To the GOVERNING BOARD OF MARCUM-ILLINOIS UNION SCHOOL DISTRICT of the County of Sitter, State of California.

You are hereby notified that Section 5000 of the Education Code requires district governing board member elections for the following districts to be held in your school district on November 5, 2024:

- Marcum-Illinois Union School District
- East Nicolaus Joint Union High School District
- Yuba Community College District

Education Code Section 5340 states school district governing board or community college district governing board member elections for two or more districts of any type to be held in the same district or area on the same day shall be consolidated so that a person entitled to vote in both or all of such elections may do so at the same time and place and using the same ballot.

The number of governing board members to be elected:

- Three - Marcum-Illinois Union School District
- Three - East Nicolaus Joint Union High School District
- Three - Yuba Community College District


Dated: May 1, 2024

> Tom Reusser, Superintendent
> Cutter County Superintendent of Schools

# Marcum-Illinois Union Elementary School District 

Resolution No. 2023-2024 10

## SPECIFICATIONS OF THE ELECTION ORDER

RESOLVED, that pursuant to Education Code Sections 5304 and 5322, the authority for the specifications of the election order, I hereby specify the following with respect to the governing board member election in the Marcum-Illinois Union School District.

Date of Election: November 5, 2024
Purpose of Election: To elect three members to the Marcum-Illinois Union School District Board of Trustees.

## CLERK'S CERTIFICATE

I hereby certify that the foregoing is a full true and correct excerpt from the Journal of the Marcum-Illinois Union School District Board of Trustees pertaining to the adoption of the foregoing resolution, for a regular meeting held on May 8, 2024.

On motion of $\qquad$ seconded by $\qquad$ this resolution was adopted by the following vote:

Ayes:
Noes:
Abstain:
Absent:
Attest:

# RESOLUTION No. 2023-2024 11 

On the motion of Trustee

Duly seconded by Trustee

RESOLVED, that the Marcum-Illinois Union Elementary School District Board of Trustees, pursuant to Section 5016 of the Education Code, does adopt the following with regard to tie votes at Governing Board Elections:

In the event the vote of the electorate for any trustee position within this district shall result in a tie, the governing board may determine the winner by lot.

PASSED AND ADOPTED BY the above Board on this the $8^{\text {th }}$ day of May, 2024, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Clerk of the Board

RESOLUTION No. 2023-2024 12

On the motion of Trustee $\qquad$
Duly seconded by Trustee $\qquad$

RESOLVED, that the Marcum-Illinois Union Elementary School Board of Trustees, pursuant to Section 13307 of the Election Code, does adopt the following rules and regulations with regard to preparation and publication of candidates' statements and other materials for Governing Board Elections:

1. All candidates will be charged for the candidates' statement which will be included with the sample ballot. The statement shall not exceed 200 words and shall be in the form prescribed by the County Elections Office.
2. No other material shall be printed or distributed for candidates by the County Elections Office.

PASSED AND ADOPTED BY the above Board on this the $8^{\text {th }}$ day of May, 2024, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

# SUTTER COUNTY SUPERINTENDENT OF SCHOOLS MARCUM-ILLINOIS UNION ELEMENTARY SCHOOL DISTRICT 

## RESOLUTION \# 2023-2024 13

## INTRA-BUDGET TRANSFER RESOLUTION AT THE CLOSE OF THE SCHOOL YEAR

ON MOTION of member $\qquad$ , seconded by member $\qquad$ .

IT IS RESOLVED AND ORDERED by the governing Board that pursuant to Education Code Section 42601 of the Superintendent of Schools, Department of Education, Sutter County, make such transfers between the undistributed reserve and any expenditure classification or classifications or balance any expenditure classification of the budget of the district for the school year 2023/2024 as are necessary to permit the payment of obligations of the district incurred during said school year.

PASSED AND ADOPTED by said Governing Board on May 8, 2024, by the
following vote:

AYES: $\qquad$
NOES: $\qquad$
ABSENT: $\qquad$

I, President of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regular called and conducted meeting held on said date.

SIGNED: $\qquad$
PRESIDENT OF THE BOARD

# DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS 

Original Declaration of Need for year:

> 2024-2025

Revised Declaration of Need for year: $\qquad$

## FOR SERVICE IN A SCHOOL DISTRICT OR DISTRICT/COUNTY AUTHORIZED CHARTER SCHOOL

Name of District or Charter: Marcum-Illinois Union Elementary School | District CDS Code: 71407

Name of County: Sutter County CDS Code: 51

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board/body of the school district or charter school specified above adopted a declaration at a regularly scheduled public meeting held on 5 who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

## - Enclose a copy of the board agenda item

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2025

Submitted by (Superintendent, Board Secretary, or Designee):

| Maggie Irby |  | Superintendent/Principal |
| :---: | :---: | :---: |
| Name | Signature | Title |
| 530-755-4302 | 530-656-2407 | 5/8/24 |

2452 El Centro Blvd. East Nicolaus, CA 95659
Mailing Address
maggiei@sutter.k12.ca.us
EMail Address
FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL AGENCY
Name of County $\qquad$ County CDS Code $\qquad$
Name of State Agency $\qquad$
Name of NPS/NPA $\qquad$ County of Location $\qquad$

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on $\qquad$ 1 $\qquad$ at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, $\qquad$ .

## Enclose a copy of the public announcement

Submitted by Superintendent, Director, or Designee:

| Name | Signature | Title |
| :---: | :---: | :---: |
| Fax Number |  | Delephone Number |
|  |  | Mailing Address |

Mailing Address

## EMail Address

- This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency


## AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

## Type of Emergency Permit

CLAD/English Learner Authorization (applicant already holds teaching credential)

Bilingual Authorization (applicant already holds teaching credential)

List target language(s) for bilingual authorization:

## Resource Specialist

Teacher Librarian Services

Emergency Transitional Kindergarten (ETK)

## Estimated Number Needed

1 $\qquad$
$\qquad$

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas. Additionally, for the Single Subject Limited Assignment Permits estimated, please include the authorization(s) which will be requested:

| TYPE OF LIMITED ASSIGNMENT PERMIT | ESTIMATED NUMBER NEEDED |
| :--- | :---: |
| Multiple Subject | 2 |
| Single Subject |  |
| Special Education |  |
| TOTAL | 2 |

Authorizations for Single Subject Limited Assignment Permits

| SUBJECT | ESTIMATED NUMBER NEEDED | SUBJECT | ESTIMATED NUMBER NEEDED |
| :--- | :--- | :--- | :--- |
| Agriculture |  | Mathematics |  |
| Art |  | Music |  |
| Business |  | Science: Biological <br> Sciences |  |
| Dance |  | Science: Chemistry |  |
| English |  | Science: Geoscience |  |
| Foundational-Level <br> Math |  | Science: Physics |  |
| Foundational-Level <br> Science |  | Social Science <br> (specify) |  |
| Health |  |  |  |
| Home Economics |  |  |  |
| Industrial \& Technolor <br> Education |  |  |  |

## EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months


## EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program?
○yes $\bigcirc$ no
If no, explain. Not enough need, have partnered with National and other university programs in the past.
Does your agency participate in a Commission-approved

- Yes

Ono college or university internship program?

If yes, how many interns do you expect to have this year? 1
If yes, list each college or university with which you participate in an internship program. National University

If no, explain why you do not participate in an internship program.

# REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS Form J-13A 

(Revised December 2017)

California Department of Education
School Fiscal Services Division
Website: https://www.cde.ca.gov/fg/
Telephone: 916-324-4541
Email: attendanceaccounting@cde.ca.gov

## Why file:

The Request for Allowance of Attendance Due to Emergency Conditions, Form J-13A is used to obtain approval of attendance and instructional time credit under one or more of the following conditions:

- When one or more schools were closed because of conditions described in Education Code (EC) Section 41422.
- When one or more schools were kept open but experienced a material decrease in attendance pursuant to EC Section 46392 and California Code of Regulations (CCR), Title 5, Section 428.
- When attendance records have been lost or destroyed as described in EC Section 46391.

The California Department of Education's (CDE) approval of the J-13A, combined with other attendance records, serve to document the local educational agency's (LEA) compliance with instructional time laws and provide authority to maintain school for less than the required instructional days and minutes without incurring a fiscal penalty to the LEA's Local Control Funding Formula (LCFF) funding.

## How to file:

The Form J-13A is available at https:// www.cde.ca.gov/fg/aa/pa/j13a.asp. Also available on the J-13A Web page are FAQs and supplemental pages for sections B and C in Excel format. All affidavits must have original signatures.

Charter schools must file separately from the authorizing school district or county office of education (COE).

The LEA governing board must approve each request by completing Section E, Affidavit of School District, County Office of Education, or Charter School Governing Board Members. Once the majority of the governing board members have approved the request, the LEA should keep a copy of the request and then submit the original to the county superintendent who must approve the request before it can be submitted to the State Superintendent of Public Instruction, CDE. Charter schools must submit the request to their authorizing LEA for approval, who will then forward to the county superintendent for approval.

The following summarizes the J-13A submittal and CDE review process:

- The county superintendent executes the Affidavit of County Superintendent of Schools, certifying the approval.
- The COE should keep a copy of the request and mail the original request to the listed CDE address.
- Once CDE has received the Form J-13A, the request will go through a review process. If the request is approved, CDE will e-mail the approval letter and a copy of the request to all contacts listed on the form. CDE will also mail a hardcopy of the approval letter. If the request is denied, CDE will e-mail the denial letter and a copy of the request to all contacts listed on the form. CDE will also mail a hardcopy of the denial letter.


## Where to file:

Mail the entire original Form J-13A to:
School Fiscal Services Division California Department of Education 1430 N Street, Suite 3800 Sacramento, CA 95814

## General Instructions:

- Multiple emergency events and schools may be included on one Form J-13A. Be sure to include specific detailed information and supporting documents for each event and school.
- If the emergency event resulted in a closure and material decrease, complete sections B and $C$.
- Supplemental pages for sections B and C are available in Excel format for a request that requires more lines than allocated on Form J-13A.
- Attach supporting documentation. Redact any personally identifiable information. Examples of required supporting documentation:
o Declaration of a State of Emergency
o News articles
o E-mails
o Invoices
o A local safety officer letter for any incident involving police activity, threats, cyber threats, etc.
o A county public health officer letter for any incident involving epidemic-type illness. The letter is to specify that the illness was an epidemic or that there was an increase in the number of cases of a disease above what is normally expected of the population in that area.


## SECTION A: REQUEST INFORMATION

Refer to the California School Directory at https:// www.cde.ca.gov/schooldirectory/ for information needed to complete this section.

## PART I: LOCAL EDUCATIONAL AGENCY (LEA)

- LEA Name - Enter the name of the school district, COE, or charter school submitting the Form J-13A.
- County Code - Enter the two-digit county code associated with this entity.
- District Code - Enter the five-digit district code associated with this entity.
- Charter Number - If this request is for a charter school, enter the charter number associated with this entity.
- LEA Superintendent or Administrator Name Enter the name of the superintendent or administrator associated with this entity.
- Fiscal Year - Enter the fiscal year of the requested emergency closure, material decrease and/or lost or destroyed attendance records.
- Address - Enter the LEA's full address including:
o Number and street
o County name
o City
o State
o Zip code
- Contact Information - Enter a contact person for this request. Include the following:

| o | Name |
| :--- | :--- |
| o | Title |
| o | Phone number |
| o | E-mail address |

o Title
o Phone number
o E-mail address

## PART II: LEA TYPE AND SCHOOL SITE INFORMATION APPLICABLE TO THIS REQUEST

Select the LEA type associated with the request and, for a school district or COE request, if all or select school sites are included in the request. Only one LEA type may be selected.

## PART III: CONDITION(S) APPLICABLE TO THIS REQUEST

Read each condition carefully and select one or more that apply to this request. In addition, indicate if the request is associated with a Declaration of a State of Emergency by the Governor of California.

## SECTION B: SCHOOL CLOSURE

This section is used for closures pursuant to EC Section 41422. If the request does not include any school closures, select the "Not Applicable" box on the top right corner and proceed to Section C.

## PART I: NATURE OF EMERGENCY

Use this field to describe in detail the nature of the emergency(s) that caused the school closure.

## PART II: SCHOOL INFORMATION

The fields below correspond to the columns on Form J-13A.
A. School Name - Enter the school name of each school closed on a separate line. Use the supplemental Excel form at https://www.cde.ca.gov/fg/aa/pa/j13a.asp if more than 10 lines are needed for this request and select the "Supplemental Page(s) Attached" box on the top right corner.
B. School Code - Enter the seven-digit school code associated with the school listed in Column A. Use the California School Directory at https://www.cde.ca.gov/ schooldirectory/ to locate the school code.
C. Site Type - Enter the site type associated with the school listed in Column A. This site information is need for CDE to determine the specific instructional time requirements for the listed school. Choose one of the following site type options:
o Charter School
o Community Day
o Continuation School
o County Community
o Juvenile Court School
o Opportunity School
o Special Education
o Traditional
D. Days in School Calendar - Provide the number of days in the school calendar. Attach a copy of the school calendar to the request. If the request includes multiple schools, attach a copy of each different school calendar and clearly identify which schools follow each calendar. If all schools have the same school calendar, note "all schools" at the top of the calendar.
E. Emergency Days Built In - Provide the number of additional days the school has built in to the school calendar to use as make-up days for emergency closures.
F. Built In Emergency Days Used - Provide the number of built in emergency days the school has used so far in the school year.
G. Date(s) of Emergency Closure - Enter the date(s) closed for the emergency in the current request.
H. Closure Dates Requested - Of the dates provided in Column G, enter the dates the school will not be able to make-up, and is requesting as part of the Form J-13A.
I. Total Number of Days Requested - Enter the total number of days for the dates requested in Column H .

## PART III: CLOSURE HISTORY

In this section, provide the closure history for the current and five prior fiscal years for all schools included in the request, regardless if a J-13A request was submitted. For example, if a school had multiple closures in one year, group the closures by fiscal year and nature.

| School Name | School Code | Fiscal Year | Closure Dates | Nature | Weather Related Yes/No |
| :---: | :---: | :---: | :---: | :---: | :---: |
| School \#1 | 0123456 | 2016-17 | $\begin{aligned} & 12 / 5, \\ & 2 / 10 \\ & \hline \end{aligned}$ | Flooding | Yes |
| School \#1 | 0123456 | 2016-17 | 4/17-4/18 | Power Outage | No |
| School \#1 | 0123456 | 2015-16 | $\begin{gathered} 12 / 15- \\ 12 / 6 \end{gathered}$ | Road Closures | Yes |

## SECTION C: MATERIAL DECREASE

This section is used to claim attendance for material decreases pursuant to EC Section 46392. If the request does not include any credits for a material decrease in attendance, select the "Not

Applicable" box on the top right corner and proceed to Section D.

If the attendance of an LEA or a school is less than or equal to 90 percent of "normal" attendance for a reasonable time during or after an emergency event, the LEA may assume that a case exists for claiming emergency attendance credit for the "material decrease" of attendance. According to $C C R$, Title 5, Section 428, "normal" attendance is the average daily attendance (ADA) for the month of either October or May of the same school year. If the emergency occurred between July and September of the current year, the LEA must wait to submit the request until after October ADA of the current year can be calculated. The October or May ADA is used as a proxy for a normal day of attendance for the emergency day. However, if an emergency occurs in October or May, the LEA may request to use a different month as a proxy for a normal day of attendance for the emergency day.

Pursuant to EC Section 46392, the 90 percent threshold may be waived when the Governor has declared a "State of Emergency." A copy of the Governor's declaration should be included in the submittal. Any reduction of attendance in a necessary small school (NSS), even if less than 10 percent, may be considered material.

Attendance must be provided at the school site level. Approval of a districtwide material decrease is contingent upon the inclusion of all district sites, and a districtwide percentage of 90 percent or less on each emergency day. For non-districtwide emergencies, each school must meet the 90 percent threshold on each emergency day for approval of attendance credit.

## PART I: NATURE OF EMERGENCY

Use this field to describe in detail the nature of the emergency(s) that caused the material decrease in attendance. Provide a detailed explanation for any gap in between emergencies. Request should be accompanied by supporting documents, if applicable.

## PART II: MATERIAL DECREASE CALCULATION

 The information provided in Parts II and III will be used to determine if the loss of attendance meets the 90 percent threshold for attendance credit approval (except when the governor declares a state of emergency or in the case of a NSS site), and to calculate the estimated attendance creditamount. The fields below correspond to the columns on Form J-13A.
A. School Name - Enter the school name of each school requesting attendance credit on a separate line. Use the supplemental Excel form at https://www.cde.ca.gov/fg/aa/ pa/j13a.asp if more than 10 lines are needed for this request and select the "Supplemental Page(s) Attached" box on the top right corner.
B. School Code - Enter the seven-digit school code associated with the school listed in Column A. Use the California School Directory at https://www.cde.ca.gov/ schooldirectory/ to locate the school code
C. "Normal" Attendance - Provide the ADA for the school month of October or May of the same school year.

A school month is 20 days, or four weeks of five days each, including legal holidays but excluding weekend makeup classes (EC Section 37201). The school calendar begins on the first Monday of the week that includes July 1 or the Monday of the first week of school. As a result, school months can be split between September and October; October and November; April and May; May and June. Therefore, the CDE advises LEAs to use the school month that has the most school days in either October or May.
D. Dates Used for Determining "Normal" Attendance - Enter the date range of the school month used to provide the ADA in Column C.
E. Date of Emergency - Enter the date of the emergency. If the emergency lasted for more than one day, use a separate line for each date.
F. Actual Attendance - Provide the actual attendance for the school site on the date of emergency listed in Column E.
G. Qualifier: 90 Percent or Less (F/C) Calculated field. If the nature of emergency is consistent with EC Section 46392, the school may qualify for an attendance
adjustment when the Actual Attendance (Column F) divided by the "Normal" Attendance (Column C) yields a percentage of 90 percent or less. Exclude any emergency day that yields a percentage of more than 90 percent except when the governor declares a state of emergency or in a case of a NSS site.
H. Net Increase of Apportionment Days (C-F) Calculated field. The Actual Attendance (Column F) is subtracted from the "Normal" Attendance (Column C) to determine the Net Increase of Apportionment Days (Column H). When attendance on the date of emergency is greater than the "normal" attendance, this field will yield zero and should be removed from the material decrease calculation table.

If the request is approved, CDE's approval letter will include the total net increase of apportionment days, which may differ from the amount shown. The LEA will then divide this number by the days in the applicable P-1, P-2, or Annual reporting period to determine the ADA increase.

## PART III: MATERIAL DECREASE CALCULATION FOR CONTINUATION HIGH SCHOOLS

Continuation education is an hourly program, therefore the attendance must be provided in hours for continuation schools. Three hours equals one apportionment day. The fields below correspond to the columns on Form J-13A.
A. School Name - Enter the school name of each continuation school requesting attendance credit on a separate line. Use the supplemental Excel file at https:// www.cde.ca.gov/fg/aa/pa/j13a.asp if more than five lines are needed for this request and select the "Supplemental Page(s) Attached" box on the top right corner.
B. School Code - Enter the seven-digit school code associated with the school listed in Column A. Use the California School Directory at https://www.cde.ca.gov/ schooldirectory/ to locate the school code.
C. "Normal" Attendance Hours - Provide the attendance hours for the continuation school on the same day of the week prior to, or the week following the emergency.

Example: If the emergency day is on a Tuesday, provide the attendance hours on the Tuesday of the week prior to or following the emergency.
D. Date Used for Determining "Normal" Attendance - Enter the date of the school day used to provide the attendance hours in Column C.
E. Date of Emergency - Enter the date of the emergency. If the emergency lasted for more than one day, use a separate line for each date.
F. Actual Attendance Hours - Provide the actual attendance hours for the continuation school on the date of emergency.
G. Qualifier: 90 Percent or Less (F/C) Calculated field. If the nature of emergency is consistent with EC Section 46392, the school may qualify for an attendance adjustment when the Actual Attendance Hours (Column F) divided by the "Normal" Attendance Hours (Column C) yields a percentage of 90 percent or less. Exclude any emergency day that yields a percentage of more than 90 percent except when the governor declares a state of emergency or in a case of a NSS site.
H. Net Increase of Hours (C-F) - Calculated field. The Actual Attendance Hours (Column F) is subtracted from the "Normal" Attendance Hours (Column C) to determine the Net Increase of Hours (Column H). When attendance on the date of emergency is greater than the "normal" attendance, this field will yield zero and should be removed from the material decrease calculation table.

If the request is approved, the approval letter will include the total net increase of hours for all continuation schools on the form, which may differ from the amount shown. The LEA will then convert the hours to apportionment days and divide this number by the days in the applicable $\mathrm{P}-1$,

P-2, or Annual reporting period to determine the ADA increase.

## SECTION D: LOST OR DESTROYED ATTENDANCE RECORDS

If this request does not include any lost or destroyed attendance records, select the "Not Applicable" box on the top right corner and proceed to Section E.

## PART I: PERIOD OF REQUEST

Enter the dates of the records that were lost or destroyed.

## PART II: CIRCUMSTANCES

Provide a detailed explanation on the emergency condition(s) and the extent of the lost or destroyed records

## PART III: PROPOSAL

Provide a detailed proposal or estimation in the allotted space.

## SECTION E: AFFIDAVIT

A completed affidavit is required before submitting the entire Form J-13A request to CDE.

## PART I: AFFIDAVIT OF SCHOOL DISTRICT, COUNTY OFFICE OF EDUCATION, OR CHARTER SCHOOL GOVERNING BOARD MEMBERS

- Enter the name of the school district, COE, or charter school.
- Enter the names of the all the board members.
- At least a majority of the board members must sign this affidavit.
- The governing board signatures must be witnessed. The witness person must complete the following fields:
o Witnessed date
o Name
o Signature
o Title
o County name


## PART II: APPROVAL BY SUPERINTENDENT OF CHARTER SCHOOL AUTHORIZER

Only complete for a charter school request. Once the governing board members and witness fields have been completed, this request will be submitted to the charter school's authorizer for approval. An authorizer for a charter school may be

## Form J-13A Instructions

a school district, COE or State Board of Education.
If approved, the superintendent of the charter school's authorizer will complete the following fields:
o Name
o Signature
o Authorizing LEA Name

## PART III: AFFIDAVIT OF COUNTY

## SUPERINTENDENT OF SCHOOLS

All requests must go to the COE for approval. If approved, the COE will complete Part III of the affidavit. The county superintendent's signature must be witnessed.
o Name of the County Superintendent of Schools (or designee)
o Signature of the County Superintendent of Schools (or designee)
o Witnessed date
o Witness name
o Witness signature
o Witness title
o County name
o Contact person/individual responsible for completing the county affidavit. Include the contact person's name, title, phone number and e-mail address.

## CALIFORNIA DEPARTMENT OF EDUCATION

## REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS

## FORM J-13A, REVISED DECEMBER 2017

## SECTION A: REQUEST INFORMATION

- This form is used to obtain approval of attendance and instructional time credit pursuant to Education Code (EC) sections 41422, 46200, 46391, 46392 and California Code of Regulations (CCR), Title 5, Section 428.
- Only schools that report Principal Apportionment average daily attendance (ADA) for the purpose of calculating a K-12 Local Control Funding Formula (LCFF) entitlement should submit this form.
- Refer to the instructions and frequently asked questions at $h$ ttps: $/ / w w w . c d e . c a . g o v / f g / a a / p a / j 13 a . a s p$ for information regarding the completion of this form.

PART I: LOCAL EDUCATIONAL AGENCY (LEA)

LEANAME: Marcum-llinois Union Elementary School District
LEA SUPERINTENDENT OR ADMINISTRATOR NAME:
Maggie Irby
${ }^{\text {ADDRESS: }}$ 2452 EI Centro Blvd
East Nicolaus
Contact Name:
Maggie lrby

COUNTY CODE:
51

DISTRICT CODE:
71407

CHARTER NUMBER (IF APPLICABLE):
FISCAL YEAR:

2023-2024

PART II: LEA TYPE AND SCHOOL SITE INFORMATION APPLICABLE TO THIS REQUEST (Choose only one LEA type):

## - SCHOOL DISTRICT

Choose one of the following:

- All district school sites
$\square$ Select district school sites
$\square$ COUNTY OFFICE OF EDUCATION (COE)
Choose one of the following:
$\square$ All COE school sites
$\square$ Select COE school sites


## PART III: CONDITION(S) APPLICABLE TO THIS REQUEST:


 ADA (per EC Section 41422) without applicable penalty and obtain credit for instructional time for the days and the instructional minutes that would have been regularly offered on those days pursuant to EC Section 46200, et seq.
$\square$ There was a Declaration of a State of Emergency by the Governor of California during the dates associated with this request.

- MATERIAL DECREASE: When one or more schools were kept open but experienced a material decrease in attendance pursuant to EC Section 46392 and CCR, Title 5 , Section 428 . Material decrease requests that include all school sites within the school district must demonstrate that the school district as a whole experienced a material decrease in attendance. Material decrease requests for one or more but not all sites within the school district must show that each site included in the request experienced a material decrease in attendance pursuant to $E C$ Section 46392 and $C C R$, Title 5 , Section 428. The request for substitution of estimated days of attendance for actual days of attendance is in accordance with the provisions of $E C$ Section 46392. Approval of this request will authorize use of the estimated days of attendance in the computation of LCFF apportionments for the described school(s) and dates in Section C during which school attendance was materially decreased due to the nature of the emergency.
$\square$ There was a Declaration of a State of Emergency by the Governor of California during the dates associated with this request.
$\square$ LOST OR DESTROYED ATTENDANCE RECORDS: When attendance records have been lost or destroyed as described in EC Section 46391. Requesting the use of estimated attendance in lieu of attendance that cannot be verified due to the loss or destruction of attendance records. This request is made pursuant to EC Section 46391:
"Whenever any attendance records of any district have been lost or destroyed, making it impossible for an accurate report on average daily attendance for the district for any fiscal year to be rendered, which fact shall be shown to the satisfaction of the Superintendent of Public Instruction by the affidavits of the members of the governing board of the district and the county superintendent of schools, the Superintendent of Public Instruction shall estimate the average daily attendance of such district. The estimated average daily attendance shall be deemed to be the actual average daily attendance for that fiscal year for the making of apportionments to the school district from the State School Fund."

PART II: SCHOOL INFORMATION (Use the supplemental Excel form at https://www.cde.ca.gov/fg/aa/pa/j13a.asp if more than 10 lines are needed for this request. Attach a copy of a school calendar. If the request is for multiple school sites, and the sites have differing school calendars, attach a copy of each different school calendar to the request.)

| A | B | C | D | E | F | G | H | 1 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| School Name | School Code | Site Type | $\begin{gathered} \hline \text { Days in School } \\ \text { Calendar } \\ \hline \end{gathered}$ | $\begin{gathered} \hline \text { Emergency Days } \\ \text { Built In } \\ \hline \end{gathered}$ | Built In Emergency Days Used | Date(s) of Emergency Closure | Closure Dates Requested | Total Number of <br> Days Requested |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  | - |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| PART III: CLOSURE HISTORY (List c | in Part II. | fer to the i | ctions for an | xample.) |  |  |  |  |
| A | B | C |  | D |  |  |  | F |
| School Name | School Code | Fiscal Year |  | Closure Dates |  |  |  | Weather Related Yes/No |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |

## CALIFORNIA DEPARTMENT OF EDUCATION

## REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS

FORM J-13A, REVISED DECEMBER 2017
SECTION C: MATERIAL DECREASE
$\square$ Not Applicable (Proceed to Section D)
PART I: NATURE OF EMERGENCY (Describe in detail.)
$\square$ Supplemental Page(s) Attached
There was a significant increase of people ill with the flu and other viruses throughout our community in mid-February. These illnesses affected our students and many were unable to attend school as usual. The prevalence of these illnesses significantly increased student absences between 2/9/24-2/15/24

PART II: MATERIAL DECREASE CALCULATION (Use the supplemental Excel file at https://www.cde.ca.gov/fg/aa/pa/i13a.asp if more than 10 lines are needed for this request. Refer to the instructions for information on completing the form including the definition of "normal" attendance.)

| A | B | C | D |  | E | F | G* | H |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| School Name | School Code | "Normal" Attendance (October/May) | Dates Used for Determining "Normal" Attendance |  | Date of Emergency | Actual Attendance | Qualifier: 90\% or Less (F/C) | Net Increase of Apportionment Days (C-F) |
| Marcum-Illinois Elementary School | 6053292 | 177.80 | 9/18/23 | - 10/13/23 | 2/9/24 | 151 | 84.93\% | 26.80 |
| Marcum-Illinois Elementary School | 6053292 | 177.80 | 9/18/23 | - 10/13/23 | 2/12/24 | 151 | 84.93\% | 26.80 |
| Marcum-Illinois Elementary School | 6053292 | 177.80 | 9/18/23 | - 10/13/23 | 2/13/24 | 154 | 86.61\% | 23.80 |
| Marcum-Illinois Elementary School | 6053292 | 177.80 | 9/18/23 | - 10/13/23 | 2/15/24 | 152 | 85.49\% | 25.80 |
|  |  |  |  | - |  |  | 0.00\% | 0.00 |
|  |  |  |  | - |  |  | 0.00\% | 0.00 |
|  |  |  |  | - |  |  | 0.00\% | 0.00 |
|  |  |  |  | - |  |  | 0.00\% | 0.00 |
|  |  |  |  | - |  |  | 0.00\% | 0.00 |
|  |  |  |  | - |  |  | 0.00\% | 0.00 |
|  |  | 711.20 |  |  |  | 608 |  | 103.20 |

 lines are needed for this request. Refer to the instructions for information on completing the form including the definition of "normal" attendance.)

| A | B | C | D | E | F | G* | H |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| School Name | School Code | "Normal" Attendance Hours | Date Used for Determining "Normal" Attendance | Date of Emergency | Actual Attendance Hours | Qualifier: 90\% or Less (F/C) | Net Increase of Hours (C-F) |
|  |  |  |  |  |  | 0.00\% | 0.00 |
|  |  |  |  |  |  | 0.00\% | 0.00 |
|  |  |  |  |  |  | 0.00\% | 0.00 |
|  |  |  |  |  |  | 0.00\% | 0.00 |
|  |  |  |  |  |  | 0.00\% | 0.00 |
|  |  | 0.00 |  |  | 0.00 |  | 0.00 |

[^8]$\qquad$ -.
PART I: PERIOD OF REQUEST The entire period covered by the lost or destroyed records commences with up to and including $\qquad$

## SECTION E: AFFIDAVIT

PART I: AFFIDAVIT OF SCHOOL DISTRICT, COUNTY OFFICE OF EDUCATION, OR CHARTER SCHOOL GOVERNING BOARD MEMBERS - All applicable sections below must be completed to process this J-13A request.
We, members constituting a majority of the governing board of Marcum-Illinois Union Elementary S , hereby swear (or affirm) that the foregoing statements are true and are based on official records,


PART II: APPROVAL BY SUPERINTENDENT OF CHARTER SCHOOL AUTHORIZER (Only applicable to charter school requests)
Superintendent (or designee):

## PART III: AFFIDAVIT OF COUNTY SUPERINTENDENT OF SCHOOLS

The information and statements contained in the foregoing request are true and correct to the best of my knowledge and belief.
County Superintendent of Schools (or designee):
$\qquad$ (Signature)

Subscribed and sworn (or affirmed) before me, this $\qquad$ day of $\qquad$ ,
Witness:
$\qquad$ Title: $\qquad$ of $\qquad$ County, California

COE contact/individual responsible for completing this section: Name: Title: $\qquad$ Phone: $\qquad$ E-mail: $\qquad$

RESOLUTION No. 2023-2024 14

On the motion of Trustee $\qquad$ Duly seconded by Trustee $\qquad$

## RESOLUTION DECLARING PROPERTY SURPLUS

## AND INTENT TO SELL OR DONATE

WHEREAS, Education Code section 17546 authorizes the Board of Trustees of a school district to dispose of surplus personal property that is not needed for school purposes or that is unsatisfactory or not suitable for school use by private sale if, by unanimous vote of those members present, the Board finds that the property, whether one or more items, does not exceed the value of two thousand five hundred dollars $(\$ 2,500)$; and

WHEREAS, Education Code section 17546 further authorizes the Board of Trustees of a school district, after having made the finding above, to authorize property to be sold by private sale by an employee of the school district empowered by the Board of Trustees for that purpose; and

WHEREAS, Education Code section 17546 further authorizes the Board of Trustees of a school district to donate to a charitable organization deemed appropriate by the Board or dispose of in the local public dump, surplus personal property that is not needed for school purposes or that is unsatisfactory or not suitable for school use if, by unanimous vote of those members present, the Board finds the property is of insufficient value to defray the costs of arranging a sale; and

WHEREAS, Marcum-Illinois Union Elementary School District ("District") is the owner of property described as Chromebooks ("Property"); and

WHEREAS, the Superintendent of the District has determined that the Property is not needed for school purposes and is therefore surplus property pursuant to Education Code section 17545 et. seq.; and

WHEREAS, the Superintendent of the District also has determined that the Property is unsatisfactory or not suitable for school use, is of insufficient value to defray the costs of
arranging a sale, and recommends the Property be disposed of by donation to Marcum Parents' Club; and

WHEREAS, the Board of Trustees of the District ("Board") desires to proceed with a declaration that the Property is surplus to the District's needs; and

WHEREAS, this Board desires to offer the Property for sale, exchange, or donation as statutorily allowed under Education Code sections 17545 et. seq.

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE MARCUM-ILLINOIS UNION ELEMENTARY SCHOOL DISTRICT FINDS, DETERMINES AND RESOLVES as follows:

1. The foregoing recitals are true and correct; and
2. The Board hereby finds the Property to be surplus property that the District will no longer need it for educational purposes; and
3. The Board hereby finds the value of the Property does not exceed $\$ 2,500$ and is of insufficient value to defray the costs of arranging a sale; and
4. The District's Superintendent or designee are authorized and directed to dispose of the Property using the most efficient manner pursuant to Education Code sections 17545 et. seq., including by donation to the Marcum Parents' Club.
5. The District staff and/or consultants are authorized and directed to proceed with the steps necessary or convenient to effect any offer, donation, or disposition of the Property in accordance with law and the terms of this Resolution.

PASSED AND ADOPTED by the Board of Trustees of the Marcum-Illinois Union Elementary School District at its meeting held on May 8, 2024, as follows:

AYES:
NOES:
ABSENT:
ABSTAINED:

## Marcum-Illinois Union School District

## EVALUATION OF THE SUPERINTENDENT/PRINCIPAL

INSTRUCTIONS: This evaluation instrument is divided into seven categories. Each Board member is asked to rate the Superintendent on the items cited in each of the categories on a scale ranging from 1 to 5 . The number 1 is the lowest possible score and indicates unacceptable performance. The number 5 indicates outstanding or highly commendable performance. A definition of each numerical rating is presented as follows:

5 - OUTSTANDING The Superintendent excels in this category.
4 - VERY COMPETENT The Superintendent exceeds the expectations in this category.
3 - SATISFACTORY The Superintendent meets expectations in this category.
2 - NEEDS IMPROVEMENT The Superintendent needs to concentrate self-improvement efforts in this category.

1 - UNSATISFACTORY The Superintendent's performance in this category is unacceptable and requires immediate attention.

## A. RELATIONSHIP WITH THE BOARD OF EDUCATION

## Total

$\qquad$ Keeps the Board informed on issues, needs, and operations of the school system.
___Offers professional advice to the Board on items requiring Board action.
___Supports Board policy and actions in a positive and responsive manner.
Handles differences of opinion between Board members and himself/herself in an effective manner.
___ Engenders trust among Board members, staff, and the community.
Comments:

## B. ADMINISTRATION OF THE SCHOOL DISTRICT

Total

Plans his/her own time so that matters of greatest importance are dealt with thoroughly.

Periodically reviews and reorganizes staff duties and/or responsibilities to take full advantage of the staff's special competencies and interests.

Has developed a system that assures that all significant activities or duties are preformed regularly or administered promptly.

Provides the Board with a written agenda and appropriate backup material by the determined date before each Board meeting.

## Comments:

$\square$

## C. EDUCATIONAL LEADERSHIP

Total $\qquad$
$\qquad$ Understands and keeps informed regarding all aspects of the instructional program.
Organizes and actively encourages a planned program of curriculum evaluation and improvement.
$\qquad$ Has provided for a system of measurement and goals for students and curriculum.

Exemplifies the skills and attitudes of a master teacher and inspires in others the highest professional standards.
$\qquad$ Anticipates needs.
Comments:
D. PERSONNEL

Total $\qquad$
$\qquad$ Develops good staff morale and loyalty.
$\qquad$ Delegates authority to staff members appropriate to the position each holds.
$\qquad$ Provides for the systematic, organized evaluation of all staff.
Develops and executes sound personnel procedures and practices.
Evaluates performance of staff members, giving commendations for good work as well as constructive suggestions for improvement.

Comments:
$\square$

## E. BUSINESS AND FINANCIAL MANAGEMENT

Total

Plans budget information in terms of educational priorities.
$\qquad$ Oversees budget operations with the Board in a clear, effective manner.
$\qquad$ Evaluates needs and recommends adequate financing.
$\qquad$ Provides adequate data to support budgetary requests.
Comments:

## F. COMMUNITY RELATIONSHIPS

Total
Gains support and respect of the community on the conduct of the school operations.
__ Solicits and gives attention to problems and opinions of all groups and individuals.
Achieves status as a leader in public education.
$\qquad$ Provides educational leadership to the community.
Comments:
$\square$
G. INDIVIDUAL CHARACTERISTICS

Total $\qquad$
$\qquad$ Uses good judgment.
$\qquad$ Has emotional stability and poise.
___Demonstrates high standards of ethics.
__ Works fairly with all groups.
$\qquad$ Maintains principles under pressure.
Comments:
$\square$

## H. JOB RELATED CHARACTERISTICS

Total
Speaks and writes effectively.
Acts in a decisive manner.
__Demonstrates creativity.
___Utilizes effective, problem-solving techniques.
Maintains his/her professional development by reading, conference attendance, work on professional - committees and professional organizations.

Comments:

## SUMMARY OF BOARD MEMBERS SCORES

|  | 1 | 2 | 3 | 4 | 5 | TOTAL |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| RELATIONSHIP WITH THE BOARD OF <br> EDUCATION |  |  |  |  |  |  |
| ADMINISTRATION OF THE SCHOOL <br> DISTRICT |  |  |  |  |  |  |
| EDUCATIONAL LEADERSHIP |  |  |  |  |  |  |
| PERSONNEL |  |  |  |  |  |  |
| BUSINESS AND FINANCIAL <br> MANAGEMENT |  |  |  |  |  |  |
| COMMUNITY RELATIONSHIPS |  |  |  |  |  |  |
| INDIVIDUAL CHARACTERISTICS |  |  |  |  |  |  |
| JOB RELATED CHARACTERISTICS |  |  |  |  |  |  |
| Overall Total |  |  |  |  |  |  |

Your overall evaluation is $\qquad$ .

Comments:
$\square$
$\qquad$
$\qquad$


[^0]:    Selection Sorted by Approval Batchld, Filtered by (Org = 17, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) =
    $\sigma$ ERP for California 011403,011457,011513, Page Break by Check/Advice? = N, Zero? = Y)

    Page 2 of 28

[^1]:    Selection Sorted by Approval Batchld, Filtered by (Org = 17, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) =

[^2]:    Selection Sorted by Approval Batchld, Filtered by (Org = 17, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) =

[^3]:    Selection Sorted by Approval Batchld, Filtered by (Org = 17, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) =
    5 ERP for California

[^4]:    Selection Sorted by Approval Batchld, Filtered by (Org = 17, Payment Method = N, Payment Type $=\mathrm{N}$, On Hold? $=\mathrm{Y}$, Approval Batch Id(s) $=$

[^5]:    Selection Sorted by Approval Batchld, Filtered by (Org = 17, Payment Method = N, Payment Type $=\mathrm{N}$, On Hold? $=\mathrm{Y}$, Approval Batch Id(s) $=$

[^6]:    Selection Sorted by Approval Batchld, Filtered by (Org = 17, Payment Method = N, Payment Type = N, On Hold? = Y, Approval Batch Id(s) =

[^7]:    Selection Sorted by Approval Batchld, Filtered by (Org = 17, Payment Method $=\mathrm{N}$, Payment Type $=\mathrm{N}$, On Hold? $=\mathrm{Y}$, Approval Batch $\operatorname{ld}(\mathrm{s})=$

[^8]:    Qualifier should be 90\% or less except when the governor declares a state of emergency or in the case of a Necessary Small School (NSS) site.

